

**HOBBS MUNICIPAL SCHOOLS**  
**Schedule of Short Term Investments**

05/31/2024

Fund #	Fund	ST #	Originated	Maturity	Cost Basis	FMV	Total FMV
11000	Operational MMA	STO 1123	8/13/2008 9/17/2009		10,220.85 6,537,244.06	1,020.28 9,268,043.30	
Subtotal - Operational (STO #7049)					<u>6,547,464.91</u>		<u>9,269,063.58</u>
23000	Activity	STO 1115	11/6/2008		250,000.00	248,259.78	
	Activity	CD 1148	4/30/2013		226,405.14	262,586.61	
Subtotal - Activity (STO #7052)					<u>476,405.14</u>		<u>510,846.39</u>
31100	Bond Building	STO 1133	2/3/2009			2,667.30	
	Funds in Interest bearing MMA	account	12/20/2013			6,017,057.80	
Subtotal - Bond Building (STO #7739)					<u>-</u>		<u>6,019,725.10</u>
41000	Debt Service	STO 1113				226,772.44	
Subtotal - Debt Service (STO #7738)					<u>-</u>		<u>226,772.44</u>
<b>Total Investments</b>					<u><b>\$ 13,571,334.96</b></u>	<u><b>\$ 16,026,407.51</b></u>	<u><b>\$ 16,026,407.51</b></u>

TRUE

CASH BALANCE/INVESTMENT REPORT

May 31, 2024

BANK BALANCE

Account	Balance
Operational	\$6,307,495.52
HB33-4 Mill Levy	2,950,865.48
Federal Projects	6,405,667.53
Special Building	64,183.46
Capital Outlay	1,196,985.00
Capital Improve-01	(558,036.69)
Capital Improve-03	442,313.37
Cafeteria	337,768.79
Activity	275,230.93
Athletics	448,302.68
Transportation	410,335.92
Energy Efficiency	0.00
Instructional Mat'l's	38,061.88
Advanced Placement	77,450.29
Tasker Fund	631.60
Local/State Grant	7,174,664.70
Core Knowledge	
Capital Outlay 20%	0.00
Bond Building	9,640,101.43
Debt Service	9,714,195.17
Capital Outlay-State	0.00
	<u>\$44,926,217.06</u>

TOTAL INTEREST EARNED

Account	Balance
Operational	\$17,820.94
HB33-4 Mill Levy	2,737.57
Special Building	110.05
Capital Improvement	0.00
Cafeteria	0.00
Activity	12,055.65
Athletics	0.00
Advanced Placement	0.00
Tasker Fund	1.10
Core Knowledge	0.00
Q-ZABS	0.00
Debt Service	11,012.73
Bond Building	129.53
	<u>\$43,867.57</u>

INVESTMENTS

Account	Balance
Operational	\$9,269,063.58
HB33-4 Mill Levy	0.00
Core Knowledge	0.00
Capital Improvemen	0.00
Cafeteria	0.00
Activity	459,846.39
Athletics	0.00
Advanced Placemer	0.00
Tasker Fund	51,000.00
Bond Building	6,019,725.10
Debt Service	226,772.44
	<u>\$16,026,407.51</u>

SWEEP INTEREST EARNED

Account	Balance
HB33-4 Mill Levy	\$0.00
Operational	\$17,771.38
Capital Improvemen	\$0.00

SHORT TERM INTEREST EARNED

Account	Balance
Operational	17,820.94
HB33-4 Mill Levy	2,737.57
Special Building	0.00
Capital Improvemen	0.00
Cafeteria	0.00
Activity	12,055.65
Athletics	0.00
Advanced Placemer	0.00
Tasker Fund	1.10
Core Knowledge	0.00
Q-Zabs	0.00
Debt Service	11,012.73
Bond Building	129.53
	<u>\$43,757.52</u>

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 033-000-2324-0034-I

Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2023-2024

Entity Name: Hobbs Municipal Schools

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Kerri Gray, Hobbs - Finance Director

Total Approved Budget (Flowthrough):

Phone: 575-433-0100

Email: grayk@hobbsschools.net

<b>FLOWTHROUGH ONLY</b> <p style="text-align: center;">Budget Period: 2023-07-01                      To:    2024-06-30</p> <p style="text-align: center;">A. Approved Carryover:</p> <p style="text-align: center;">B. Total Current Year Allocation:</p> <p style="text-align: center;">D. Total Funding Available:</p>
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Revenue 31200.0000.11112      \$1,196,985

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31200	4000 Capital Outlay	54500 Construction Services	0000 No Program	033000 HOBBS DISTRICT OFF	0000 No Job Class		\$1,196,985	\$1,196,985	
Sub Total							\$1,196,985		
Indirect Cost									
<b>DOC. TOTAL</b>							<b>\$1,196,985</b>		

**Justification:**

per carry over from cash balance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

**Approvals by Digital Signature**

<u>Name</u>	<u>Role</u>	<u>Date</u>
Kerri Gray	Business Manager	6/11/2024 9:21:59 AM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 033-000-2324-0054-I  
 Fund Type: General Fund / Capital Outlay / Debt Service  
 Adjustment Type: Increase

Fiscal Year: 2023-2024

Entity Name: Hobbs Municipal Schools

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Kerri Gray, Hobbs - Finance Director

Total Approved Budget (Flowthrough):

Phone: 575-433-0100

Email: grayk@hobbsschools.net

<b>FLOWTHROUGH ONLY</b>	
Budget Period: 2023-07-01	To: 2024-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 31600.0000.41113 \$442,496

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31600	4000 Capital Outlay	54500 Construction Services	0000 No Program	033000 HOBBS DISTRICT OFF	0000 No Job Class	\$8,589,694	\$442,496	\$9,032,190	
Sub Total							\$442,496		
Indirect Cost									
<b>DOC. TOTAL</b>							<b>\$442,496</b>		

**Justification:**  
per receipts

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 033-000-2324-0055-I  
 Fund Type: Flowthrough  
 Adjustment Type: Increase

Fiscal Year: 2023-2024

Entity Name: Hobbs Municipal Schools

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Kerri Gray, Hobbs - Finance Director

Total Approved Budget (Flowthrough):

Phone: 575-433-0100

Email: grayk@hobbsschools.net

<b>FLOWTHROUGH ONLY</b>	Budget Period: 07/01/2023	To: 06/30/2024
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 31701.0000.41113 \$221,248

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31701 Capital Improvements SB-9 Local	4000 Capital Outlay	54315 Maintenance & Repair - Bldgs/Grnds/Equip ment (SB-9)	0000 No Program	033000 HOBBS DISTRICT OFF	0000 No Job Class	\$1,459,748	\$221,248	\$1,680,996	
Sub Total							\$221,248		
Indirect Cost									
<b>DOC. TOTAL</b>							<b>\$221,248</b>		

**Justification:**

Per receipts

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 033-000-2324-0031-I  
 Fund Type: General Fund / Capital Outlay / Debt Service  
 Adjustment Type: Increase

Fiscal Year: 2023-2024

Entity Name: Hobbs Municipal Schools

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Kerri Gray, Hobbs - Finance Director

Total Approved Budget (Flowthrough):

Phone: 575-433-0100

Email: grayk@hobbsschools.net

<b>FLOWTHROUGH ONLY</b>	Budget Period: 2023-07-01	To: 2024-06-30
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 23000.0000.11112 \$268,641

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
23000 Non-Instructional Support	1000 Instruction	56118 General Supplies and Materials	9000 Co-Curricular and Extra-Curricular Activities	033000 HOBBS DISTRICT OFF	0000 No Job Class	\$680,880	\$268,641	\$949,521	
Sub Total							\$268,641		
Indirect Cost									
<b>DOC. TOTAL</b>							<b>\$268,641</b>		

**Justification:**

per cash carry over

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 033-000-2324-0056-I  
 Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2023-2024

Entity Name: Hobbs Municipal Schools

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Kerri Gray, Hobbs - Finance Director

Total Approved Budget (Flowthrough):

Phone: 575-433-0100

Email: grayk@hobbsschools.net

<b>FLOWTHROUGH ONLY</b>	
Budget Period: 2023-07-01	To: 2024-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 23000.0000.41705 \$474,922

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
23000 Non-Instructional Support	1000 Instruction	561 18 General Supplies and Materials	9000 Co-Curricular and Extra-Curricular Activities	033000 HOBBS DISTRICT OFF	0000 No Job Class	\$680,880	\$474,922	\$1,155,802	
Sub Total							\$474,922		
Indirect Cost									
<b>DOC. TOTAL</b>							<b>\$474,922</b>		

**Justification:**

Per actual receipts

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

**COMBINED EVALUATION CRITERIA - COMBINED TOTALS (averaged)**

**RFP 2425-02 Special Education Contract Teachers**

Submittals will be evaluated in accordance with the following criteria

**[Total Points:150]:**

Vendor:

**Part One (100 Points Max)**

1. Experience and References (25 Points Max)

2. Service Capability (25 Points Max)

3. Approach/Methodology (30 Points Max)

4. Mandatory Specifications (20 Points Max)

- a. Signed Letter of Transmittal
- b. Signed Campaign Contribution Form
- c. Signed Conflict of Interest and Debarment / Suspension Certification Form
- d. Signed Non-Collusion Affidavit Form

**Part Two (50 Points Max)**

1. Cost

AP Applied Pediatrics	Care Staff	Gifted Healthcare	Soliant	The Stepping Stones Group
24	24.33	24	24.33	24.33
24.67	24.67	24.67	24.67	24.67
29.33	27.67	29.33	29.33	29.33
5	5	5	5	5
5	5	5	5	5
5	5	5	5	5
5	5	5	5	5
5	5	5	5	5
98	96.67	98	98.33	98.33
28.33	43.33	50.00	44.33	33.33
126.33	140.00	148.00	142.67	131.67



## RFP 2425-02 Special Education Contract Teachers

### Score Summary

Criteria	Proposal Total Score:	AP Applied Pediatrics	Care Staff	Gifted Healthcare	Soliant	The Stepping Stones Group
	Max Points					
1. Technical Proposal	100	98	96.67	98	98.33	98.33
2. Cost Proposal	50	28.33	43.33	50.00	44.33	33.33
	(PER HOUR)	\$90.00	\$78.00	\$68.50	\$78.00-\$80.00	\$88.00
Total Points	150	126.33	140	148	142.67	131.67
Rank	1/5	5	3	1	2	4

**Bid No: 2425-03**

**Bid Subject: Pizza - Middle School Snack Bars ONLY**

**Opening Date: June 10, 2024 @10am**

Quantity	Description	Pecos Valley Pizza, Inc dba Dominos Pizza
per/each	<u>Middle Schools* - Snack Bar</u> Pepperoni Pizza 14" Round, 8 even slices Delivery included in cost	<b>\$9.00</b>

**\* MUST MEET USDA SMART SNACK GUIDELINES,  
DOCUMENTATION OF APPROVED SMART SNACK  
RECIPE MUST BE INCLUDED WITH THE  
PROPOSAL TO BE VAILD.**

Warmer

Funding - Activity

Bid sent to 5 vendors

**Bid No: 2324-06- REBID**

**Bid Subject: Pizza - Middle School Snack Bars ONLY**

**Opening Date: June 10, 2024 @10am**

<b>Description</b>	Domino's Pizza
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<b><u>Price - 40pts</u></b>	40
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<b><u>Services/Product Quality - 30pts</u></b>	28.67
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<b><u>Compliance with Specified Conditions - 30pts</u></b>	28.67
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# BID T A B U L A T I O N

RFP No: 2425-04

RFP Subject: Pizza - Athletics Concession ONLY

Opening Date: June 10, 2024 @11am

Quantity	Description	Domino's Pizza
per/each	Pepperoni Pizza 8" Personal Size Delivery included in cost	\$4.00

Funding - Nutritional Services  
Bid sent to 6 vendors

# OUTSTANDING CHECKS

Over One (1) Year Old  
2023-2024

Fund & Check Number	Paid To	Date	Amount	Total
<b><u>Activity</u></b>				
79115	M & K Pizza Inc	04/27/2023	\$130.00	
				<b><u>\$130.00</u></b>
<b><u>Cafeteria</u></b>				
32390	Batrez, Adriana	05/18/2023	\$15.46	
32055	Munoz, Karla Jackeline	10/13/2022	\$16.05	
				<b><u>\$31.51</u></b>
<b><u>Federal</u></b>				
44262	Amelia Virtual Care LLC	05/31/2023	\$4188.00	
43853	Salayandia, Carmen	11/10/2022	\$73.76	
				<b><u>\$4261.76</u></b>
<b><u>HB</u></b>				
17309	Munoz, Guadalupe N	02/16/2023	\$424.00	
16794	TANITAPPS	09/01/2022	\$590.00	
				<b><u>\$1014.00</u></b>
<b><u>Operational</u></b>				
175296	Ross, Haley	03/23/2023	\$50.69	
174859	Reyes, Adrian	02/16/2023	\$30.00	
174818	Lahman, Kaleb	02/16/2023	\$100.00	
174461	Covington, Andre	01/26/2023	\$120.00	
174413	Robinson, Cathy	01/18/2023	\$23.37	
174404	Pender, Terrin	01/18/2023	\$29.49	
174033	Woodrow, Meadows	12/08/2022	\$135.89	
173678	Rivero, Brianna	11/03/2022	\$120.00	
173138	Flotte, Nicholas	09/22/2022	\$26.67	
172951	Rodriguez, Malachi	09/01/2022	\$26.67	

# OUTSTANDING CHECKS

Over One (1) Year Old  
2023-2024

Fund & Check Number	Paid To	Date	Amount	Total
172929	Kays, Adyn	09/01/2022	\$26.67	
172722	Mesa Consuegra, Miray	08/04/2022	\$56.19	
172677	Saenz, Marcos	07/28/2022	\$150.00	
172669	Recker, Naomi	07/28/2022	\$100.00	
172638	Hobbs, Kayla	07/28/2022	\$100.00	
172632	Hall, Jason	07/28/2022	\$200.00	
172627	Ford, Bryan	07/28/2022	\$150.00	
				<b><u>\$1445.64</u></b>

## **Payroll**

200530	Estrada, Andrea	02/15/2023	\$540.14	
200296	Brito, Flor	01/31/2023	\$95.60	
200114	Orozco, Domanea	12/21/2022	\$58.00	
200088	Berry, John L	12/21/2022	\$43.00	
200075	Villarreal, Eliana	12/21/2022	\$43.00	
200069	Christian, Aracely	12/21/2022	\$43.00	
199561	Ortiz, Angela	10/31/2022	\$30.00	
199435	Ortiz, Angela	10/14/2022	\$105.00	
199086	Rausch Strum LLP	08/31/2022	\$10.00	

**\$967.74**

**Total amount of all checks - \$ 7850.65**